



## Make It SMART

Use the SMART Method to build a strong and clear goal.

EXAMPLE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### SMART Category

### Your Answer

**S – Specific:** What kind of job are you aiming for?

\_\_\_\_\_

**M – Measurable:** How will you know when you've achieved it?

\_\_\_\_\_

**A – Achievable:** Can you gain the needed skills/experience?

\_\_\_\_\_

**R – Relevant:** How does the goal align with broader goals? Why is the result important?

\_\_\_\_\_

**T – Time-Bound:** When do you want to achieve this by?

\_\_\_\_\_

### Your SMART Goal Statement

Now rewrite your goal in a clear SMART statement that you can remember:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EXAMPLE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



*“Focusing on the hidden job market showed me how many opportunities exist beyond advertised listings. Reaching out to employers and networking helped me find a role that matched my abilities and goals.”*